

Governors' Allowance Policy

Purpose

We believe that the governing body plays a key role in the success of the school. Individual governors should not be deterred from playing their full part because of incidental costs.

The Education (Governors Allowances) Regulations 1999 allow maintained schools to extend their schemes for paying governors' expenses from the school's delegated budget. At the full governing body meeting held on 27.6.11 it was agreed that the following expenses could be claimed from 28.6.11

- childcare or babysitting (other than done by a resident and responsible person at the home address) at a rate of £6 per hour
- care arrangements for a dependent (as above) at a rate of £6 per hour
- support for governors with special educational needs (e.g. audio equipment)
- support for governors whose first language is not English (translations)
- telephone charges, photocopying, stationery, etc.
- Any other justifiable expenses.

The Governing Body acknowledges that:

- Claims should be submitted to the chair to the governors who will check and authorise claims for *£50 or less*. Claims for more than *£50* will be checked by the chair and authorised for payment by the Head Teacher
- Governors may not be paid attendance allowance
- Governors may not be reimbursed for loss of earnings
- Governors wishing to make claims under these arrangements, once prior approval has been sought, should complete a claims form.
- Attaching receipts where incurred, which will be submitted for approval by the chair.
- This policy will be reviewed every three years.

Relationship to other policies

This is referenced to the school's equal opportunities policy and the race equality policy.

Arrangements for monitoring and evaluation

The governing body will monitor and evaluate the impact of the policy annually with reference to the attendance records of governors at meetings and to the total sum paid out.